Pay bills through the Wells Fargo Mobile® app

Take a tour at wellsfargo.com/digitaltours.

Sign on to the app¹ from your smartphone and follow these simple steps to use Bill Pay.

1. Select Pay Bills from the Action Task menu (see image) or go to Menu, then Transfer & Pay.¹

2. Select Get Started after reviewing a short introduction.

3. Your Wells Fargo accounts automatically show. Add more payees by searching for them or take a photo of your bill or use a QR Code.

4. Select the payee’s address from your search results (image not shown). Make sure it matches the one on your bill, then add your account details.

5. Enter your payment amount and select the send on date.

Tips about scheduling payments

- Edit or cancel payments until 7:00 p.m. Pacific Time.
- Wells Fargo Same Day Payments℠ cutoff times may vary.
- Use the calendar button to see when funds will be sent and delivered.

Look for payees that offer eBills

- You can set up eBills to receive electronic statements from any payee offering them.
- Automatic payment can take place even if monthly amount due changes.

¹. Availability may be affected by your mobile carrier’s coverage area. Your mobile carrier’s message and data rates may apply.

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Sign on using a browser and select Pay Bills from the Transfer & Pay tab. Visit wellsfargo.com/online-banking/bill-pay to learn more.

Select Get Started to continue to add payees and schedule payments as shown.

**Add Payee**

1. **Select Add Payee**

2. **Search for payee by name**
   - If your payee isn't listed, you can add a payee manually.
   - Popular local payees:
     - ALLEGHENY POWER
     - AMERICAN AIRLINES

3. **Payee name and address**
   - Kohls
   - PO BOX 2981
   - MACON, GA 31204-2981
   - (800) 564-3757
   - Account number
     - 12345678
   - Payee nickname
     - KOHLS
   - Name on bill
     - To ensure your payment is processed, enter your name exactly as it appears on your bill.
     - First name
       - HONEY
     - Last name
       - WELLS

   - Pay the bill

   - To see upcoming, scheduled, and past payments.

   - Pay several companies at a time and set up recurring payments.

   - See a summary of payments due along the top; see details below.

   - Get to frequently used tasks in the Action Task menu.

**Pay a bill**

Locate payees in your list, enter payment amounts and dates, then verify your payment and select Pay.

**Verify your information and select Save to complete set up.**

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